

## Appendix 4

### Performance statistics in relation to Subject Access Requests – Data Protection Act.

FOR THE YEAR 2009

	1 <sup>st</sup> Qtr.	2 <sup>nd</sup> Qtr.	3 <sup>rd</sup> Qtr.	4 <sup>th</sup> Qtr.	Total 2009
<b>TIMELINESS</b>					
Number of requests received that fulfil the definition of a request (Subject Access Request – Data Protection Act 1998)	13	11	12	8	44
Number of requests received that have been processed in full within the normal legal compliance time i.e. 40 calendar days	6 (46%)	6 (55%)	11 (92%)	6 (75%)	29 (66%)
Number of requests received that have not been processed in full within the normal legal compliance deadline i.e. 40 calendar days	7 (54%)	5 (45%)	1 (8%)	2 (25%)	15 (34%)